

**POLICY GUIDELINES  
OF  
ARCTIC ORIENTEERING CLUB, INC.**

BY THE EXECUTIVE BOARD - Latest Revision September 22, 2006

1. The Club Treasurer shall keep the checking and savings accounts at First National Bank, any excess funds may be placed into an account with Fidelity Investments.
2. The reimbursement amount for any Club officer without requiring prior approval by the Executive Board is \$100 per quarter.
3. The maximum reimbursement for a Meet Director out of the meet's revenues without needing prior Executive Board approval is \$75.
4. Any resolutions of the Executive Board concerning expenditures shall be written, signed by the presiding Officer at the Executive Board meeting and kept with the Policy Guidelines by the Secretary. The Treasurer will be notified by the Secretary.
5. Meet fees will be determined by the executive board. For regular meets: members = \$5 and non-members = \$6
6. The regular meet fee for youths under 18 is \$1.
7. Annual Club Membership dues are as follows:
  - 1) Single membership = \$5 per year
  - 2) Family membership = \$10 per year
  - 3) Youth membership = \$ 0 per year (under 18)
  - 4) Single Seasons Pass = \$40 per year (no charge for regular meets only)
  - 5) Family Seasons Pass = \$75 per year (no charge for regular meets only)

Signed: \_\_\_\_\_, President Date: \_\_\_\_\_